



Human Resources

UPDATED AUGUST 9, 2005

DATE POSTED: **July 15, 2005**

REQ. # 05-168U

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, FL. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **07-15-2005** TO **07-21-2005**,
but will remain open until filled.

DEPARTMENT/DIVISION
PUBLIC WORKS - CODE COMPLIANCE

POSITION AVAILABLE
BUILDING TECHNICIAN II

OF OPENINGS
1

STARTING SALARY
\$12.71 / hour

COMMENTS

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 788

PAY GRADE: 14

SALARY: \$12.71 - \$19.39

BUILDING TECHNICIAN II

MAJOR FUNCTION: Professional building and zoning position with the Permitting/Zoning Services Section, Contractor Licensing, and Building Inspections of the Division of Code Compliance, Department of Public Works. Work includes limited supervision and training of junior staff. Work involves considerable initiative and independent performance and substantial contact and coordination with other department divisions and general public. The incumbent is responsible to and serves under the supervision of the Permit Supervisor.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Working knowledge and understanding of the County's Land Development Code and Building Code required and knowledge of the Florida Statutes in regards to building construction. Familiarity with administrative and enforcement process and with automated data management systems preferred.

Abilities: Ability to read and interpret building and development plans, specifications and legal documents and identify inconsistencies with the requirements of applicable regulations. Ability to read maps, aerial photographs, engineering scales, flood zone information and other related graphic aids. Ability to establish and maintain effective working relationships with the public and fellow employees. Must be able to deal effectively with the public and present opinions both written and orally in a clear and concise manner.

ESSENTIAL JOB FUNCTION: Coordinates the review and processing of all building permit applications for development activities. Provides supervisor review for all construction plans for compliance with the provisions of the County's Land Development Code and for site plan consistency. Review zoning compliance applications for consistency with the provisions of the County's Land Development Code. Assist the public in the understanding of zoning standards and building regulations. Coordinates plan review with the other sections and divisions in this department with the provisions of the County's Land Development Code. Assist with processing of liquor license applications. Performs necessary training of staff in the permitting section related to the review and analysis of building permits, construction plans, and inspections. Reviews and processes flood zone requests. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Use of both hands and fingers with dexterity. Good hand/eye coordination. Very frequent use of good near vision, good hearing. Occasional walking and frequent standing. Ability to occasionally lift 30 pounds.

EDUCATION: High school diploma, or possession of equivalent degree and Permit Technician Certification. Must have the ability to use computer and automated data entry equipment. A comparable amount of training or experience may be substituted for the minimum qualifications

EXPERIENCE: Five years of experience in a building permit office.

LICENSE, CERTIFICATION OR REGISTRATION: Must have a valid Florida Driver's License and maintain a good driving record.

Union	Non-Union ✓	Exempt	Non-Exempt ✓
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